**ФГБОУ ВО Ставропольский государственный аграрный университет**

**Дисциплина «Профессиональный иностранный язык»**

1. I like to visit other countries but I find the ……. of travel is too high.
2. money b) cost c) expenses d) currency
3. She is very happy because she starts her new……today.
4. job b) work c) labour d) post
5. One day I hope I shall….. the lottery.
6. gain b) collect c) reach d) win
7. He must have a lot of money because this summer he is going on a cruise ….the world.
8. about b) around c) across d) through
9. Have you read that book …… the life of Van Gogh?
10. about b) of c) over d) in
11. Do you want ….. sugar in your coffee?
12. some b) much c) any d) little
13. They do not …… cheques in that restaurant.
14. accept b) agree c) allow d) admit
15. I cannot work today because I have very bad tooth ……
16. pain b) hurt c) damage d) ache
17. Children are not ….. in that public house.
18. aloud b) allowed c) accepted d) agreed
19. You can see the….. about the sale in the local paper.
20. announcement b) warning c) notice d) advertisement
21. How are you getting on ….. your new computer?
22. at b) with c) by d) for
23. Not too bad but sometimes I just can`t get the ….of it.
24. drop b) fall c) hang d) low
25. Do you mean it drives you up the…..?
26. wall b) ceiling c) floor d) roof
27. Well, not that often but there are thing that completely …..me.
28. mysterious b) mystery c) mysteriously d) mystify
29. What sort of things do you have in….?
30. thought b) mind c) idea d) think
31. Well, take the times when everything ……..
32. frozen b) freezing c) freezes d) frees
33. Yes, I know what you mean that`s when you`d like to smash it to…..
34. pieces b) piece c) peace d) peaces
35. Never mind, most of the time it behaves like a little…..
36. angel b) angel c) angelic d) angels
37. And just think of all the ….. you get from having one.
38. beneficiaries b) benefit c) benefits d) benefited
39. Personally I`m looking forward to my holidays when I`ll be ……of it for two weeks!
40. free b) freer c) freedom d) freed
41. Welcome back …… in this session – we`re going to take a look at some of the vocabulary we used in session 2.
42. somebody b) everybody c) anybody d) nobody
43. To start with, can you ….. what session 2 was all about?
44. retain b) remain c) remind d) remember
45. Yes, that`s right. It was all about the job I do every day. I expect you recall that I work for a financial company ….. a financial advisor.
46. at b) as c) on d) of
47. In other words I help people with …….their money.
48. inviting b) inventing c) investing d) involving
49. My clients contact our office via email or phone and then we….an appointment.
50. make b) take c) give d) do
51. You arrange an appointment with another person because you want to…..or see them.
52. encounter b) greet c) meet d) talk
53. The two things that are important for an appointment are the time and the place. You say for example: Let`s meet next Monday…..10 o`clock.
54. on b) at c) in d) for
55. Another word that is very similar in meaning to appointment is the word date. A date is usually a private meeting with …..person.
56. different b) second c) other d) another
57. So, when you say: I`ve got a date with my boss, it means you…..see your boss privately.
58. are going to b) will not be c) will be d) would be
59. Possibly you also know the expression ‘blind date’, which is a rendezvous with a person you have never seen before and you are meeting them …..the first time.
60. at b) in c) for d) from
61. Do you know …….time it is?
62. which b) when c) what d) how
63. No, I have ….. idea.
64. any b) no c) not d) some
65. It`s time you got ……….
66. on b) in c) over d) up
67. I don`t believe you. You can`t be……
68. right b) accurate c) precise d) definite
69. I`m telling that you must ……up or……
70. haste b) hasten c) hurry d) quick
71. Or what? …….on, tell me.
72. Get b) Come c) Take d) Put
73. Simply that you`re going to be ………. for work.
74. late b) later c) lately d) latest
75. I think there`s something you`ve……….
76. F forgiven b) forbidden c) forsaken d) forgotten
77. No, it`s your ….. to tell me.
78. bend b) turn c) corner d) curve
79. Remember that there`s no work today ……. it`s Sunday.
80. for b) while c) because d) however
81. The trouble is I haven`t made a ……….
82. detail b) note c) sheet d) list
83. ………you must know what we need?
84. Certainly b) Surely c) Definitely d) Absolutely
85. Well, yes I do have a …… good idea?
86. pretty b) fine c) beautiful d) nice
87. Do we need any dairy……?
88. producers b) produced c) products d) producing
89. Yes, we`ve almost run out …… cheese, butter, milk.
90. through b) of c) by d) with
91. Right, we`d…….get on with it.
92. better b) sooner c) quicker d) faster
93. Oh and we`ll also need some washing………..
94. dust b) flakes c) powder d) grains
95. I assume there`s nothing ………I said it would be quick. Oh dear.
96. included b) excluded c) either d) else
97. What`s the ……?
98. thing b) matter c) material d) stuff
99. Just look at the size of those huge …… at the checkouts.
100. tails b) lines c) queues d) rows
101. In order to check all telephone calls made during the month I want the account to be ….
102. detailed b)particular c)specialized d)itemized
103. All the representatives are allowed to send money for entertaining with their ….account.
104. expensive b)expending c)expense d)expenses
105. To spread the cost of spending on articles you buy many big departments let you open a …
106. credible b)credit c)credited d)credulous
107. Once you are earning money and you want to keep it safe, you can always …an account with a bank.
108. open b)start c)begin d)commence

55. At the end of thirty days the company will ask you to … the account.

a) arrange b)finish c)end d)settle

56. The finance director is responsible for ….the accounts for the business.

a) holding b)keeping c)taking d)finding

57. At the end of the financial year it is the responsibility of the chief finance officer to ….the accounts.

a) print b) edit c) publish d)direct

58. Before they got married, they decided to open a ….account.

a) united b)joint c) united d)combined

59. If you have saved some money, it is a good idea to put the money into a … account.

a) heap b)pile c) lump d)deposit

60. However hard I try, I find it impossible to account ….this missing sum of money.

a) with b)to c) for d)by

61. I think it would be a good idea to …. in your letter that you have worked in that type of business previously.

a) describe b)mention c) show d)demonstrate

62. You need to improve the ….of this letter because one or two things are in the wrong place.

a) description b)indication c) layout d)picture

63. Before you put the letter in the envelope, make sure you ….it in the right way.

a) fold b)double c) treble d)hold

64. If you want this letter to reach the bank tomorrow, you have no choice but to send it by ….mail.

a) speed b)express c) excess d)fast

65. When you are going to write an important letter that, it is absolutely essential that you ….all the facts first.

a) connect b)join c) deliver d)assemble

66. When you read something you’re written on the computer screen, it often looks all right although you should always …. read it first.

a) check b)prove c) proof d)proven

67. I advise you to check …. with a letter or a phone call if you intend to pay them a visit in order to save a wasted journey.

a) previously b)prior c) ante d)beforehand

68. Since that package contains valuable items, you must send it by …. post.

a) required b)resigned c) registered d)repeated

69. Quite honestly I cannot trust this particular letter to be sent by post and so I am using the service of a …to deliver it for me.

a) courier b)runner c) traveler d)carrier

70. I’m sure that computer program you use creates a very good letter design but it’s far too …. for me.

a) comprehensive b)complicated c) concentrated d)composite

71. The worst thing about flying is when you take ….

a) up b)in c) off d)over

72. Landing is also a rather …. experience, too.

a) frightening b) frightened c) frights d)frightful

73. Come to think of it the bit between leaving the ground and coming down again can also …..on the nerves.

a) strike b)play c) hit d)fall

74. Of course during the flight the airline staff try to keep your mind ….

a) concentrated b)dedicated c) concerned d)occupied

75. They ask you if you want to buy things you don’t in all…want.

a) truth b)honesty c) honestly d)truly

76. The captain, whose voice is so …. you feel as if you’re sitting at home watching television, starts chatting to you.

a) retired b)relaxed c) relapsed d)replete

77. He tries to give you the … that you’re out car watching the countryside roll by.

a) opinion b)thought c) impression d)interpretation

78. Then you start to eat your meal and discover that the knives and forks are made of plastic and snap under ….

a) pushing b)pulling c) pressing d)pressure

79. As you’re probably …, I’m not really keen on flying.

a) collected b)gathered c) assembled d)accumulated

80. Mind you, once you’re landed and you’re saying goodbye to the smiling hostess, it’s great to know you’re….

a) survived b)surmounted c) surveyed d)surmised

81. It is essential before starting a business to work on a plan to ….problems later on.

a) escape b)endure c) avoid d)enter

82. The biggest ….in business can be eliminated if you have sufficient capital to start with.

a) scene b)risk c) encounter d)harm

83. Even when the economic situation is …., there is always present the need for planning in a new business.

a) mighty b)huge c) hefty d)strong

84. Whatever happens in the future there is absolutely no …. for good market research before you launch a new product.

a) consideration b)criterion c) substitute d)contemplation

85. Your …. concerns is naturally the plan but don’t forget your capital or your premises.

a) firstly b)primary c) primarily d)initially

86. When people are considering whether to loan your new business a substantial sum, they are going to …. your potential.

a) encompass b)evolve c) evaluated d)enquire

87. It is worthwhile ….as much market research information as possible before you work out your plan.

a) including b)snatching c) grabbing d)gathering

88. Her next task was to have a meeting with the bank manager to ….that she had a secure enough plan to warrant a loan.

a) declare b)demonstrate c) state d)announce

89. There are certain weaknesses in your plan that need to be …. urgently if you are to succeed.

a) affixed b)acquired c) addressed d)attended

90. Since the start of the business many new ideas have …. out of the original plan.

a) developed b)shown c) gained d)build

91. My computer is not capable of saving material on a separate …. because it has no floppy drive.

a) space b)compact c) disc d)place

92. I understand that I can make it possible for both my computers to share the same programs by means of ….

a) joining b)connecting c) linking d)networking

93. I had only had my computer for three weeks when I had to have the hard drive….

a) replaced b)restored c) retaken d)revived

94. Laptop computers are becoming more and more ….in the business world.

a) famous b)popular c) sought d)wished

95. You have to have a really ….mind in order to get your head round some of today’s computing technology.

a) acute b)cut c) razor d)sharp

96. The great advantage of having an external zip drive is that you can use it as an extra means of ….

a) hoarding b)keeping c) holding d)storage

97. They tried very hard to install the new components on the computer but the language in the manual was too ….for them to understand.

a) technical b)technique c) technician d)technically

98. When you look at the modern office today you could compare the changes with those that took place in the industrial …..in the 19th century.

a) revolt b)revolution c) revolting d)revolving

99. In order to ….the method by which staff pay is calculated the company has bought a new software package.

a) facile b)facility c) factual d)facilitate

100. Obviously a computer can take all the hard work out of ….a large mass of data.

a) proceeding b)procedure c) processing d)processes

1. The water in the refrigerator should be …

a)warm b)hot c)cold d)frozen

102. ….I will come home early.

a)Today at night b)This night c)Tonight d)The night

103. Do you ….the bus to work?

a)take b)drive c)bring d)walk

104.Have you ….?

a)turned skinny b)lost weight c)no more fat d)weighted less

105. She is a member ….the gym.

a)for b)from c)by d)of

106. He ….executive.

a)is b)is an c)is a d)an

107. My friend likes ….work on extra projects.

a)to b)of c)from d)the

108. Please….a message on the answering machine.

a)make b)do c)leave d)report

109. Yesterday they ….very well in the class.

a)do b)does c)will do d)did

110. At work we get a 30 minute lunch ….

a)rest b)break c)vacation d)holiday

111. Bob: Do you …if I use your phone to call my wife?

a)value b)worry c)mind d)allow

112. Bill: Sure. Would you …use my cell phone or the one in my office?

a)rather b)prefer c)like d)assume

113. Bob: The one in your office is fine. Do I need to ….anything special to get out of the building?

a) tighten b)press c)compress d)dial

114. Bob: Yes. You ….dial 9 and then your number.

a)should b)could c)would d)shall

115. Bob: If another call comes in while I’m on the phone, should I put my wife on ….and take in?

a)wait b)hold c)hope d)the side

116. Bill: No, that’s alright. If you don’t answer it will just go though to my ….and I can call them back later.

a)answering machine b)voicemail c)voice-recorder d)e-mail

117. Bob picked up the ….and dialed 9 then his home number.

a)handle b)cord c)thing-a-ma-jig-er d)receiver

118. Bill: straightened up the office, pretending not to listen to Bob’s ….of the conversation with his wife.

a)end b)part c)words d)half

119. Finally Bob….

a)handed up b)hang over c)hung up d)hung over

120. Bill: I couldn’t help but …..you’re having chicken for dinner tonight. Can I come over?

a)overhear b)eavesdrop c)listen d)comprehend

121.Customer: Have you had a chance to ….at my car yet?

a)see b)examine c)view d)look

122. Mechanic: Yes, we’ve given it a ….examination.

a)complete b)utter c)absolute d)actual

123. Customer: And what do you think is ….with it?

a)incorrect b)wrong c)false d)faulty

124. Mechanic: That’s a ….of a difficult answer to give in a few words.

a)part b)lot c)bit d)section

125. Customer: Well, just give me the …..picture.

a)casual b)general c)uncertain d)simple

126. Mechanic: To start …..It’s losing a lot of oil.

a)at b)for c)in d)with

127. Customer: I see. Anything ….?

a)else b)ever c)over d)indeed

128. Mechanic: Well, there’s a lot more. I mean the petrol tank has a ….in it.

a)gap b)hole c)space d)opening

129. Customer: Why don’t you tell me the ….What should I do?

a)picture b)scene c)truth d)rightness

130. Mechanic: Okay – I’ll come straight to the ….- buy a new car!

a)angle b)conclusion c)end d)point

131. In order for you to buy a house in the United States, it is important that you have good ….report.

a) school b) medical c) credit d) dental

132. If you have pets, it is always necessary to pay for a pet ….. when you rent an apartment.

a) deposit b) vaccination c) leash d) walker

133. When you are interested in buying or renting a place you have to fill out ……, which is a type of written request for an apartment or house.

a) a police report b) an application c) an IRS form d) a parking ticket

134. Sometimes when you rent a studio apartment, it comes already …..

a) with pets b) with a pool c) with a backyard d) furnished

135. …… is a person who is renting the apartment or house.

a) Landlord b) Tenant c) Houseguest d) Host

136. ……. is a person who owns and runs an apartment, a house or a building.

a) Tenant b) Ranger c) Landlord d) Seller

137. If you wish to temporarily rent your apartment to someone else that means you ….. your apartment to that person.

a) sublet b) buy c) employ d) hire

138. It is always good to provide …..letter to the landlord to prove that you are a good character.

a) an accredited b) a touching c) an anonymous d) a reference

139. …… is a contact that determines for how long you can stay at the place you are renting and how much you have to pay.

a) Document b) Lease c) Loan d) License

140. Application fees are usually ……, which means you don`t get your money back.

a) restituted b) reimbursed c) non-refundable d) inexpensive

141. I would be very interested in….. for that job.

a) entering b) working c) applying d) writing

142. Do you want to ….. as a candidate in the local elections?

a) stand b) sit c) go d) try

143. They are completely ….. up with all the noise in the center of town.

a) tried b) fed c) sick d) ill

144. The reason there are no buses is because the drivers are on ……..

a) hit b) stop c) strike d) leave

145. The government has changed its policy and had a complete change of ……

a) view b) opinion c) mind d) heart

146. This supermarket is trying to ….. young shoppers by offering fashionable clothes.

147. You should have ….. those shares when they were cheap.

a) taken out b) sold off c) bought up d) taken over

148. You must try and hurry up because my patience is …… out.

a) running b) racing c) pacing d) turning

149. Have you ever tried your ….. at running a business?

a) arm b) finger c) hand d) leg

150. After all these years she has decided to take early……

a) leave b) finishing c) departure d) retirement